



MATERIAL HANDLING

Prior to completing the Material Handling Form, please refer to Shipping Information for all regulations and requirements. Once received, an invoice will be sent with a secure payment link. Visa / MasterCard / American Express / Discover are accepted.

Event Name:	Date(s):	
Exhibitor Name:	Booth Number(s):	
Address:	City:	State:
Zip Code:	Phone Number:	
Email Address for Payment Link:		
Printed Name:		
Authorized Signature:		

If shipping a pallet or crate, a pallet jack or forklift will be required for transportation of materials. A \$60/hour charge (with a minimum of one hour) will be additionally charged.

\$20 Per Box / \$75 per pallet or crate for the first two. An additional \$50 for pallets or crates over two total.

Qty.	Type of Shipment	Box, Crate, or Pallet Dimensions	Type of Case (Cardboard, Plastic, etc.)	Cost
	<input type="checkbox"/> Box <input type="checkbox"/> Pallet / Crate			\$
	<input type="checkbox"/> Box <input type="checkbox"/> Pallet / Crate			\$
	<input type="checkbox"/> Box <input type="checkbox"/> Pallet / Crate			\$
	<input type="checkbox"/> Box <input type="checkbox"/> Pallet / Crate			\$
	<input type="checkbox"/> Box <input type="checkbox"/> Pallet / Crate			\$
	<input type="checkbox"/> Forklift/Pallet Jack \$60	N/A	N/A	\$
Totals:	Box(es): _____ Pallet/Crate(s): _____	N/A	N/A	\$

It is the exhibitor's responsibility to prearrange the outbound delivery of materials. Please be advised, the Resch Complex will discard materials that are not arranged for outbound delivery upon the conclusion of an event. The payment is not refundable in the event of a no-show or missed delivery. Upon submission, the exhibitor agrees to all rules, regulations, terms, and conditions listed on both the Material Handling and Shipping Information documents.